

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 06/10/2023

A meeting of Mentor-Mentee will be held in the department of Commerce on 07.10.2023 at 12:00 noon. All committee members are requested to attend the same.

Principal

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Dated: 06/10/2023

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Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 10/10/2023

This is for the information of all the teaching staff members that the mentor- mentee classes are scheduled every Thursday from 11:30 am to 12:30 pm. The list of all mentees can be obtained from Mr. Sanjeev Kumar in the office.

Teachers are requested to create the WhatsApp groups for their respective mentees and inform the students about the allocated rooms.

Principal 

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Dated: 10/10/2023

This is for the information of all the teaching staff members that the mentor- mentee classes are scheduled every Thursday from 11:30 am to 12:30 pm. The list of all mentees can be obtained from Mr. Sanjeev Kumar in the office.

Teachers are requested to create the WhatsApp groups for their respective mentees and inform the students about the allocated rooms.

Principal 

MENTOR-MENTEE REPORT cum PROCEEDINGS

2023-24 (ODD SEMESTER)

Mentoring is pertinent as it empowers the students with academic as well personal support, motivation and encouragement thereby leading to success on graduate school and beyond. Considering these benefits, a list of mentor-mentee was prepared where each teacher in the college was allotted a group of students to provide such personal guidance to each student.

The mentor-mentee meeting was conducted on 07th October, 2023 in the college premises. The teachers openly discussed the following topics with the students.

- Moral values
- Importance of classes/ assignments
- Importance of examinations
- Personal grievances, if any

The various responses emerged from this shared interaction between the mentors and mentees which are summarized below in the form of demands, suggestions and appreciation.

DEMANDS

- Addition of updated subject books in the library especially for science subjects.
- Extension of issuing period for library books.
- Installation of more lights and fans in the classrooms.
- Increase in educational trips.
- Addition of choices in the canteen menu.
- Improvement in the online admission system.

SUGGESTIONS

- Washroom cleaning twice a day.
- Modification in the timetable to enable students to attend the first lecture .
- Active involvement of the mentors in arranging for summer training opportunities especially for BBA/ BCA students.

APPRECIATION

- Updated teaching methods.
- Infrastructural facilities.
- Upgraded library facilities.
- College house examinations for revision purposes.

Bearing in mind the aforementioned submissions, it may be concluded that the feedback received from the mentor-mentee class was quite encouraging and promising but at the same time it gives us the opportunity to further strengthen the relationship between the mentor and mentee to be more effective.


Incharge

M. Rajesh Saini
Member


Member


Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 28/11/2023

This is for the information of all the teachers that due to examination there is no mentor-mentee class from tomorrow.

Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 28/11/2023

This is for the information of all the teachers that due to examination there is no mentor-mentee class from tomorrow.

Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT
NOTICE

Dated: 02/01/2024

All the mentors are hereby request to get the correct contact details of allotted mentors during the examination days. Most of the students are appearing in examination and details could be uploaded easily by contacting them after examination is over.

In case member is not available on campus he/she is requested to allocate the task to other faculty members.

Personal attention is highly solicited in this regard.

Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT
NOTICE

Dated: 02/01/2024

All the mentors are hereby request to get the correct contact details of allotted mentors during the examination days. Most of the students are appearing in examination and details could be uploaded easily by contacting them after examination is over.

In case member is not available on campus he/she is requested to allocate the task to other faculty members.

Personal attention is highly solicited in this regard.

Principal



GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 12/02/2024

A meeting of Mentor-Mentee will be held in the department of Commerce on 13.02.2024 at 12:00 noon. All committee members are requested to attend the same.

Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 12/02/2024

A meeting of Mentor-Mentee will be held in the department of Commerce on 13.02.2024 at 12:00 noon. All committee members are requested to attend the same.

Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 23/02/2024

This is for the information of all the teaching staff members that the Mentor-Mentee classes are scheduled every Thursday from 11:30 am to 12:30 pm. The list of all mentees can be obtained from Mr. Sanjeev Kumar in the office. Teachers are requested to create the WhatsApp groups for their respective mentees and inform the students about the allocated rooms.

Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 23/02/2024

This is for the information of all the teaching staff members that the Mentor-Mentee classes are scheduled every Thursday from 11:30 am to 12:30 pm. The list of all mentees can be obtained from Mr. Sanjeev Kumar in the office. Teachers are requested to create the WhatsApp groups for their respective mentees and inform the students about the allocated rooms.


Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 05/03/2024

It is observed that still many teachers neither create whatsapp group nor contact to their allotted mentee Mentors are advised to create whatsapp group.

Principal 

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 05/03/2024

It is observed that still many teachers neither create whatsapp group nor contact to their allotted mentee Mentors are advised to create whatsapp group.

Principal 



GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 20/04/2024

Students with less than 75 percent of attendance will not be allowed to appear in the practical/ internal examinations. All students are advised to meet the concerned faculty immediately to know their attendance status. Some students have not met to mentors till date despite many reminders. All such students are hereby directed to meet the mentor immediately.

Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 20/04/2024

Students with less than 75 percent of attendance will not be allowed to appear in the practical/ internal examinations. All students are advised to meet the concerned faculty immediately to know their attendance status. Some students have not met to mentors till date despite many reminders. All such students are hereby directed to meet the mentor immediately.

Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 24/04/2024

This is for the information of all the teachers that due to examination there is no mentor- mentee class from tomorrow.

Principal

Co-coordinator
Mentor-Mentee

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 24/04/2024

This is for the information of all the teachers that due to examination there is no mentor- mentee class from tomorrow.

Principal

Co-coordinator
Mentor-Mentee



GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 03/05/2024

All the mentors are hereby request to get the correct contact details of allotted mentors during the examination days. Most of the students are appearing in examination and details could be uploaded easily by contacting them after examination is over.

In case member is not available on campus he/she is requested to allocate the task to other faculty members.

Personal attention is highly solicited in this regard.

Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 03/05/2024

All the mentors are hereby request to get the correct contact details of allotted mentors during the examination days. Most of the students are appearing in examination and details could be uploaded easily by contacting them after examination is over.

In case member is not available on campus he/she is requested to allocate the task to other faculty members.

Personal attention is highly solicited in this regard.

Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated: 13/05/2024

All the teachers who were assigned mentor groups are requested to make a consolidated report of the issue discussed/ student feedback and action taken at gmncoffice2022@gmail.com upto 15.05.2024.

Principal

GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

NOTICE

Dated:13/05/2024

All the teachers who were assigned mentor groups are requested to make a consolidated report of the issue discussed/ student feedback and action taken at gmncoffice2022@gmail.com upto 15.05.2024.

Principal



G.M.N. COLLEGE, AMBALA CANTT
MENTOR-MENTEE REPORT cum PROCEEDINGS
2023-24 (EVEN SEMESTER)

The mentor-mentee meeting was conducted on 13th February, 2024 in the college premises. To begin with, Dr. Anuradha Sheokand (Incharge, Mentor- mentee committee) welcomed the students. She also conveyed the students about the importance of Mentor & Mentee relationship in the progression of student's career both personally & professionally. The various responses emerged from this shared interaction between the mentors and mentees which are summarized below:

AGENDA

- Maintenance of Relationship.
- Skill development
- Time management & Student Behaviour
- Completion of Syllabus
- Student attendance
- Submission of Assignments on time
- Lack of Focus & Fear of Examination
- Any other matter with the permission of Mentors

RESOLUTIONS

- Mentor discussed about the Mentor-Mentee relationship and informed the students not to hesitate in sharing their confusions & issues with the mentor.
- Mentor advised the students about the necessity of skills needed to exist in the present scenario. & also explained about the Skill development methods .
- Mentor advised the students to sense about the time management & instruct them to have flexibility in managing & completion of work on time.
- Mentor asked the students always to understand the syllabus thoroughly which helps them to follow the completion Mentor also informed if there is a necessity extra special classes will also be conducted.
- Mentor also asked the students to maintain their attendance & submission of assignments on time



- When students discussed about their lack of focus & fear of examination, She gave suggestion to divert their interest towards good habits which will help them to increase their focus & ultimately reduces their fear of examination
- Finally, the incharge, mentor-mentee proposed vote of thanks, seeking the cooperation.

Incharge



Mr. Rajesh Saini
Member



Member



Principal



Date: 27/11/2024

Mentor Mentee Form – Group Meeting

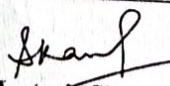
Name of the Mentor: Dr. Seema Kansal

Department: Economics Designation: Associate Prof.

A weekly meeting of allotted students Roll No. from to of
(Name of the Program) .Mentor.Mentee.Class.. Semester I/ II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1	The girl students complained about the non-cleanliness of girls' washrooms.	Necessary instructions were issued and now washrooms are cleaned regularly.
2	Benches for students in the classrooms are not cleaned.	Extra staff has been hired and the needful is now being done.


Mentor's Signature





Date: 20/4/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: ...AR. RAJINDER KUMAR.....

Department: ...Hindi..... Designation: Assistant Prof.....

A weekly meeting of allotted students Roll No. from 1211602002102 to 2144 of

(Name of the Program) ...Mentor-Meeting Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
	<p>Mentor-Meet के दौरान विद्यार्थियों से विचार-विमर्श करके उनके सुझावों को आमन्त्रित किया गया।</p> <p>विद्यार्थियों ने खुले मन से सुझाव दिए हैं जिनमें गाँवों से कॉलेज तक आने में अनेक असुविधाओं का सामना करना पड़ता है - जैसे पान-सुविधा में सुधार करवाने की गुहार।</p> <p>शैक्षणिक परिष्कार में भागीदारी प्रोत्साहित करें</p> <p>कैम्प में सफाई का विशेष ध्यान रखना</p> <p>महापुरुषों के चरित्र को लेकर वर्ष में प्रत्येक वर्ष सगौड़ी का आयोजन किया जाए।</p> <p>कॉलेज में सफाई को के हाथ-हाथ पान के पानी की व्यवस्था करवाई जाए।</p>	<p>1. कॉलेज के D.S.W से विचार-विमर्श करके सफाई, पानी की समस्या को हल किया।</p> <p>2. पान-सुविधा में अधिकारियों से विचार-विमर्श करके खागियों को डूर किया।</p>

Mentor's Signature



Date: 9/4/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: DR. Surinder Singh
Department: Political Science Designation: Associate Professor

A weekly meeting of allotted students Roll No. from to of
(Name of the Program) M.A. Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1	Students suggested regarding the clean drinking water in campus.	The action was taken by cleaning the water points.
2	They suggested more books for library.	More books were bought for library as required.
3	During the classes students raised the issue of sports ground cleanliness.	Sports ground was cleaned and maintained as the requirement of the student.

Mentor's Signature



Date: 19.11.24

Mentor Mentee Form – Group Meeting

Name of the Mentor: ..Dr. Anish Kumar.....

Department:.....Hindi..... Designation:

A weekly meeting of allotted students Roll No. from 1230027002 to 1230027243. of

(Name of the Program) ...Mentor-Mentee Meeting. Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
	Mentor-Mentee के दौरान विद्यार्थियों ने बड़े ही व्यर्थ के साथ अपने सुझावों को खुले सत्र में प्रस्तुत किया। विद्यार्थियों ने सुझाव दिया कि वस-स्टैंड से लेकर महाविद्यालय तक वस-की व्यवस्था होनी चाहिए।	D.S.W को सुझाव प्रस्तुत कर दिया गया।
	शैक्षणिक परिभ्रमण का आयोजन अवश्य होना चाहिए।	D.S.W को सुझाव प्रस्तुत कर दिया गया।
	कैम्पस में स्वास्थ्यवर्धक पदार्थों का भी स्टॉल होना चाहिए।	कैम्पस में समकक्ष बात रख दी गई।
	महापुरुषों के चरित्र को लेकर साल में हर वर्ष एक सेमिनार या व्याख्यान होना चाहिए।	इतिहास विभाग के अध्यक्ष डॉ. धर्मवीर सेनी से इस संबंध में चर्चा हुई।
	विद्यार्थियों ने सुझाव दिया कि कॉलेज प्रांगण को हर हात में गंदगीमुक्त रखा जाए। शौचालय कमरों की सफाई हो।	Hygiene Committee के समकक्ष यह बात रख ली गई।

Anish

Mentor's Signature

Anish



Date: 08/02/23

Mentor Mentee Form – Group Meeting – 2023-24

Name of the Mentor: Dr. Amit Kumar

Department: English Designation: Associate Professor

A weekly meeting of allotted students Roll No. from 232812002 to 232113022 of

(Name of the Program) M.A. In B.A.T. Semester I/II/III/IV/V/VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	<u>Communication Breakdowns</u> – It is a common source of challenges in coaching and mentoring.	Mentors and Mentees should prioritise open and transparent communication to tackle this issue.
2.	<u>Managing Expectations: Realistic vs Unrealistic</u> Managing Expectations is crucial for a successful mentorship.	– Mentors should have an honest conversation with their mentees.
3.	<u>Balancing Time and Commitment</u> : Time Management is a mentoring challenge due to their busy schedule. Therefore effective mentorship can be demanding.	– Mentors can allocate dedicated sessions at specific times.
4.	<u>Overcoming Resistance to change</u> : Change is a fundamental part of personal and professional growth. Mentees might be resistant to adopting new approaches.	– Mentors can share real world examples of successful individuals.
5.	<u>Tracking Success in Mentorship</u> : Assessing progress is crucial in Mentorship but can be challenging without clear Metrics.	– A sense of achievement helps identify areas that need further attention in countering mentoring challenges.

Mentor's Signature



Date: 20/4/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Deepak Kumar

Department: Library Designation: Librarian

A weekly meeting of allotted students Roll No. from 1230027008 to 1230027238 of (28 Students)

(Name of the Program) B.A. I Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
	No issue was raised by the students. All the students were satisfied with the services being provided by the college.	

Deepak

[Signature]
Mentor's Signature



Date: 30-06-24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Shikha Jaggi

Department: Zoology Designation: Assistant professor

A weekly meeting of allotted students Roll No. from to of

(Name of the Program) B.Sc. Semester I/II/III/IV/V/VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1)	On the importance of mid term examination / internal assessment.	semester system & importance of mid term exam was explained with reference to NEP.
2)	Cleanliness of laboratories	The issue was discussed with Principal & resolved.


Mentor's Signature





Date: 21.4.24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Anuradha Sheokand

Department: Commerce Designation: Associate Professor

A weekly meeting of allotted students Roll No. from 1211622232101211622203059 of

(Name of the Program) B. Com. III (Gen) Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
①	Lack of understanding the importance of Attendance. Some students failed to recognize the significance of regular attendance in their academic performance and overall learning experience.	① Data regarding the contact detail of the parents of students was collected and given to the office
②	Many students expressed a lack of confidence when speaking in public or participating in class discussions.	② Parents of those students attendance are short were informed
③	Some student expressed concerns about limited access to necessary resources and inadequate facilities	③ Group discussion were held in the class to encourage active participation and provide students with opportunities to practice speaking in a supportive environment.
④	Students expressed the need for more practical application of theoretical concepts	

Mentor's Signature

Date: 10/4/24



Mentor Mentee Form – Group Meeting

Name of the Mentor: ...S. Suresh Babu...

Department: ...Comp. App. ... Designation: ...A.P.

A weekly meeting of allotted students Roll No. from 12306302 to 12306306 of

(Name of the Program) ...B.C.A. ... Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Cleanliness of Classrooms & Washrooms	Discussed with Principal & matter resolved
2.	Students wanted to go for an industrial visit	Discussed with Principal & matter seen


Mentor's Signature





Date: 20/4/24

Mentor Mentee Form - Group Meeting (2023-24)

Name of the Mentor: Sushma Sharma

Department: Mass Comm. Designation: Asst. Professor

A weekly meeting of allotted students Roll No. from 1230027001 to 1230027223 of

(Name of the Program) ... B.A. 1st Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
	students demanded to visit study tour	assured them to arrange soon, discussed this with their concerned teacher.
	students discussed cleanliness issues in classrooms.	Informed head clerk & issue was resolved.

Sushma
Mentor's Signature

[Signature]



Date: 2.1.2024

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Niyti
Department: Physics Designation: Asst. Prof.
A weekly meeting of allotted students Roll No. from to of
(Name of the Program) B.Sc. IIIrd year Semester I / II / III / IV / V / VI
A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Students were apprehensive about the career options available after graduation.	Students were guided and counselled about various career options and higher education options available after B.Sc.
2.	They expressed their unawareness about various employment opportunities which could be availed by them.	

Mentor's Signature



Date: 20/4/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. TRIPTI SHARMA

Department: Political Science Designation: Assistant Professor

A weekly meeting of allotted students Roll No. from 1230023001 to 1230023028 of

(Name of the Program) B.A.:I.:P.S.C. Hon Semester I/II/III/IV/V/VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	No Cleanliness in Rooms , Grounds.	We informed to principal Sir
2.	Non-Availability of Books in Library	We informed to Librarian to purchase the books .

TS.
Mentor's Signature



Date: 20/4/24


Mentor Mentee Form – Group Meeting

Name of the Mentor: ...LOVEPREET SINGH.....
Department: ...Political Science..... Designation: ...Assistant Professor

A weekly meeting of allotted students Roll No. from 1230027005 to 1230027230. of
(Name of the Program) ...B.A. - 1st year... Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	No cleanliness in Rooms, Bathrooms and Grounds.	Informed to Principal
2.	Non-Availability of Books in Library	Informed to Librarian to purchase the books


Mentor's Signature





Date: (2023-24)

Mentor Mentee Form - Group Meeting

Name of the Mentor: Dr. Neena

Department: English Designation: Asst. Professor

A weekly meeting of allotted students Roll No. from 122160202247-2268 to 2301036 of

(Name of the Program) B.A. I (Hons.), B.A. II, B.A. III Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
*	The major issues raised during the session included -	* talk to them with optimum frequency for allowing them a sense of not feeling alone and touch with outly study also.
*	How to cope with the anxiety of not being able to attend regular classes	* Keep in touch about their mental well-being and counselled them time to time.
*	Concern about how to take the best advantage out of such an adverse situation	* informed related department
*	Girls mentee ^{raised} problem of 'only common room's Furniture and toilet.	


Mentor's Signature





Date: ... 2023-24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Anshu Chaudhary

Department: English Designation: Assistant Professor

A weekly meeting of allotted students Roll No. from 1211602010028 to 121160206601 of

(Name of the Program) Eng. Hons III yr & Pol. Sci. Hons III yr Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Difficulty in English Language - A number of mentees reported facing difficulties in understanding and expressing themselves in English.	The Institution organizes regular workshops focusing on improving language skills.
2.	Examination related Issues - Issues like exam preparation, time management and anxiety.	Guidance was given on time-management, deep-breathing and mindfulness.
3.	Unclean and poorly maintained washrooms - A recurring complaint from mentees was the unclean washrooms on campus.	The administration coordinated with the housekeeping staff to ensure that washrooms were cleaned at regular intervals.

Anshu Chaudhary
Mentor's Signature



Date: 20/05/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Ram Murli

Department: Commerce Designation: Associate Professor
 121160203060-78 1211603076001-20

A weekly meeting of allotted students Roll No. from to of
 (Name of the Program) B.Com. III Year Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1	Mentors can support mentees dealing with difficulties directly. By modeling resilience and problem solving behaviour themselves, they can lead by example.	As a mentor, you should guide your mentees on how to deal with difficult people. The first step to understand that everyone has different perspectives.
2	It's essential to empower your mentee to take ownership of their decisions. Help them identify alternatives and weigh the pros and cons.	The secret of getting ahead is getting started. The secret of getting started is breaking your complex overwhelming tasks into small manageable tasks.
3	Not all situation can be resolved through mentoring in fact, some of your own experiences may including failure to resolve certain situations.	One method mentors can use to help their mentees by applying 'why' technique. This technique involves asking 'why' to get to root causes of a problem allowing for a more comprehensive understanding of the issue.
4	Learning to stay positive and supportive while being realistic through such discussions can be helpful to the mentee and your mentorship.	

R. murli

Mentor's Signature

[Signature]



Date: 2/4/2024

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Surjeet Singh
Department: Computer Science Designation: Associate Professor
A weekly meeting of allotted students Roll No. from to of
(Name of the Program) B.C.A. & B.C.A. (AI) 1st Sem. Semester I / II / III / IV / V / VI
A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	The college is facing a lack of adequate drinking water facilities	The college authorities have been informed for the same.
2.	The rooms are not properly cleaned	The office has been informed for the same.


Mentor's Signature





Date: 26/4/2024

Mentor Mentee Form – Group Meeting

Name of the Mentor: ...Dr. Dharamveer Jaini.....

Department: ...History..... Designation: ...Assistant Professor

A weekly meeting of allotted students Roll No. from 121169202025 to 121162206603 of

(Name of the Program) B.A. - Ind. & M. Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1	The students demand that all rooms should be smart class rooms for overall development.	All the suggestions were conveyed to the Authority. The Authority assured that all these demands/problems of the students would be solved in future.
2	The students raised an issue of clean washrooms.	
3	The students suggested that there should be a college bus from Bus Stand/Railway Station to College.	
4	The student most serious demand is that the college time table should be completed / their classes should be completed	

between 9:00 am to 2:00 pm because mostly students belong to rural areas and after 2:00 pm there are no transportation facilities in rural areas. As a result they left lectures.

Dharamveer Jaini
Mentor's Signature



Date: 20/4/2024

Mentor Mentee Form – Group Meeting

Name of the Mentor: Ms. UPINDER KAUR

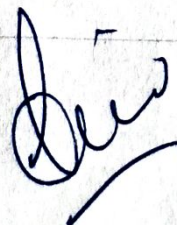
Department: COMPUTER SCIENCE Designation: ASSOCIATE PROFESSOR

A weekly meeting of allotted students Roll No. from 1232812001 to 1232812024 (BCA I (AI))
(Name of the Program) Semester I/II/III/IV/V/VI (B.Sc III Non-med.)
1211602015031 to 1211602015063

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	More skill oriented courses and workshops should be offered.	Started Add-on courses and workshops in the upcoming session.
2.	To Adjust the timetable between 9:00 am to 3:30 pm instead of 9:00 am to 4:30 pm	Timetable adjusted accordingly as optimizing the schedule for better time management in the upcoming session.


Mentor's Signature





Date: 30-06-24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Meenu Rathi

Department: Botany Designation: Assistant Professor

A weekly meeting of allotted students Roll No. from to of

(Name of the Program) Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Sanitation issue regarding girl's common room	It was informed to Dep. Supdt & necessary action was initiated
2.	Related to transportation facility	Students were informed about Bus-Pass facility & were suggested to contact Ms. Meena, Clerk, Admin Block.


Mentor's Signature





Mentor Mentee Form – Group Meeting

Date: 15/6/24

Name of the Mentor: Dr. Neha Aggarwal

Department: Chemistry

Designation: Assistant Professor

A weekly meeting of allotted students Roll No. from 123005216 to 1230052037 of

(Name of the Program) BSc-I, II Semester I/II/III/IV/V/VI
1221602015003 to 12216020150015

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	cleanliness of classrooms, washrooms and laboratories	Discussed with the principal & matter was resolved
2.	extra books are not available specially for NEP programs.	Department library was made open for the students as the NEP syllabus was also available in old books (Non-NEP)

Neha Aggarwal

Mentor's Signature



Date: 20/4/2024

Mentor Mentee Form – Group Meeting

Name of the Mentor: DR. RAKESH KUMAR

Department: POLITICAL SCIENCE Designation: ASSISTANT PROFESSOR

A weekly meeting of allotted students Roll No. from 2232114040 to 2232114051

(Name of the Program) B.A.-I.....M.A.(F) & B.Sc Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Regarding lack of class rooms during construction works.	student were assured to provide clean class room soon.
2.	Girls students demanded for new furniture in girls common Room.	They were assured for good sitting arrangements in girls common room.
3.	Regarding drinking water and washrooms.	The suggestion was submitted to the office.
4.	Regarding cleanliness in college campus.	perfectly done.
5.	outsider's come in college campus.	The same issue conveyed to the office.


Mentor's Signature





Date: ...19.11.24

Mentor Mentee Form – Group Meeting

Name of the Mentor: ...Dr. Saroj Bala

Department: ...Political Science Designation: ...Associate professor

A weekly meeting of allotted students Roll No. from 1211602002006-30, 122160206001-31 to of

(Name of the Program) B.A. III, B.A. II (Hons Pol. Sci.) Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Regarding non-Availability of class rooms during construction of the building	students were assured to provide clean classrooms within 10 days.
2.	students raised issues regarding cleanliness in the Girls and boys washrooms	The same was conveyed to the office so that cleanliness can be done
3.	students asked for organising college trip	The issue was discussed with the principal and he consented for the trip and finally during end of the session trip was organised.

Mentor's Signature

Saroj

Dr. Saroj



Date: 20.11.2024

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Suman

Department: Commerce Designation: Associate Professor

A weekly meeting of allotted students Roll No. from 12302905 to 12300294 of

(Name of the Program) .. B.Com. Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Issues related to water facility, canteen and internet were discussed. Also about sanitation facility were discussed with the allotted students.	Same informed to the Authority and water, sanitation facility were provided to students.
2.	Subject related problems were also discussed with the students	cleared their doubts
3.	Their personal details collected and entered in the register. students also asked about English speaking course because of their lack of command of English.	English speaking course were introduced for students.


Mentor's Signature





Date: 10/5/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Ms. Kamlesh Kumari

Department: English

Designation: Associate Professor

A weekly meeting of allotted students Roll No. from 22003192 to 2232114032 of

(Name of the Program) M.A. II Pol. Sci. & English Semester I/II/III/IV/V/VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Issues related to filling up of Examination forms of	Discussed the problem with COE and urged him to address the issues ASAP.
2.	Issues related to creating ABC IDs as per NEP pattern	Discussed the issues with IUMS portal committee for proper redressal of problems

Kamlesh Kumari
Mentor's Signature



Date: 5/5/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Sh. S. K. Rathwa

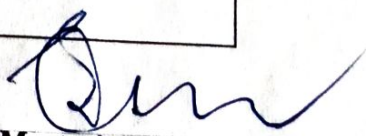
Department: Electronic Science Designation: HOD

A weekly meeting of allotted students Roll No. from 1230027114 to 1230027237 of

(Name of the Program) ... B.A. I Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
①	Some of students have issues pertaining to media of instruction	Motivated to visit language lab and acquire verbal communication skills.
②	Unhygienic condition of boys washrooms	Forwarded to cleanliness & hygiene committee and issue was resolved on next day.
③	Clash in Time-Table	Issue reported to Time Table incharge and was resolved timely


Mentor's Signature





Date: 5/5/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Sh. Brijesh Gupta

Department: Physical Education Designation: HOD

A weekly meeting of allotted students Roll No. from 1230027246 - 1221602002 of 070

(Name of the Program) B.A. II Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1	Examination related problems (delay in result declaration)	forwarded to COE and was resolved
2	To arrange educational trip / tour	demands forwarded to Dean, student welfare and issue was resolved
3	Problem related to public transportation	issue forwarded to Dean, student welfare and informed about bus pass facility

Brijesh Gupta

Mentor's Signature

Devi

Date: 19-11-2024



Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Manjeet Kaur
 Department: Music Vocal Designation: Assistant Professor
 A weekly meeting of allotted students Roll No. from 12.21.60200105 to 12.21.602002146
 (Name of the Program) B.A. II Semester I / II / III / IV / V / VI
 A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Shortage of class rooms - A number of mentees reported facing difficulties in classrooms.	The institution provides extra rooms and suggest to take classes in dept.
2.	Examination related issues - issues like exams preparation, time management and anxiety	Cividence was given on time management and to meditate and deep breathing exercises
3.	Unclean and poorly maintained washrooms - Complaint from mentees regarding washrooms and college Canteen.	The administration ensure that college Canteen and washroom were cleaned at regular interval.


Mentor's Signature





Date: 19/Nov/24.

Mentor Mentee Form – Group Meeting (2023-24)

Name of the Mentor: Prishiti Kapoor
Department: Mathematics Designation: Assistant Professor

A weekly meeting of allotted students Roll No. from 1230027008 to 1230027238 of
(Name of the Program) BA Ist Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	No Cleanliness in Rooms, Grounds.	We informed to principal Sir.
2.	Non-Availability of Books in Library.	We informed to Librarian to purchase Books.

Prishiti
Mentor's Signature

Prishiti



Date: 20/4/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Neelam

Department: Computer Science Designation: Asst. Professor

A weekly meeting of allotted students Roll No. from 12016002081 to 121162002245 of

(Name of the Program) B.A Semester I/II/III/IV/V/VI 121160206200155

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Date of Meetings : 29.2.24 Students are advised to take classes regularly.	
2.	Date of Meeting: 7-3.24 Students complain about classrooms	new rooms are constructed
3.	Date of Meetings: 14-3.24 & 21.3.24 Preparation of Exams is discussed.	Students are advised to prepare for exams with sincerity
4.	Date of Meeting : 4.4.24	


Mentor's Signature





Date: 20/4/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Chander Pal Punia

Department: Music (I) Designation: Assistant Professor

A weekly meeting of allotted students Roll No. from 1230027003 to 1230027265 of

(Name of the Program) B.A. II Semester I/II/III/IV/V/VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Cleanliness of classrooms & Washroom.	Discussed with the principal & matter was resolved.
2.	Students wanted to go for an outstation trip.	The Request was communicated to the office.


Mentor's Signature





Date: 20/4/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Pinki
Department: Mathematics Designation: Associate Professor.

A weekly meeting of allotted students Roll No. from 220023W... to 22005758 of 13

(Name of the Program) M.Sc. & M.C.A. Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	It was suggested by students that the water from R.O can be used for watering the plants	The matter was conveyed to the concerned authorities.
2.	The KUK portal ^{information} for any issue related to exam must be conveyed well before time	The matter was conveyed to higher authorities.


Mentor's Signature





Date: 20-11-24

Mentor Mentee Form – Group Meeting

Name of the Mentor: DR. TASKEER KAUR

Department: PUNJABI Designation: ASSISTANT PROFESSOR

A weekly meeting of allotted students Roll No. from 1220029001 to 1221232012 of

(Name of the Program) B.COM I Gen Semester I/II/III/IV/V/VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Students suggested more study books for library.	informed the librarian about the issue.
2.	Some students discussed about clean drinking water problem in campus.	The action was taken by cleaning the water points.

Tasveer Kaur

Mentor's Signature



Date: 21/4/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Rajul

Department: Mathematics Designation: Asst. Professor

A weekly meeting of allotted students Roll No. from 1221602002197 to 12216020669016 of

(Name of the Program) B.A. Semester I/II/III/IV/V/VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1)	Students raised the issue of writing practice	They were motivated for writing practice
2)	Students asked for the Vocational & Guidance for their career after graduation	Requisite Guidance was given to students.
3)	Students asked about time management	They were given proper counselling for time management which plays an important role in their life.

Rajul

Mentor's Signature

(Handwritten signature)



Date: 20-12-24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Prityanka Baidya
Department: Sanskrit Designation: Assistant Lecturer
A weekly meeting of allotted students Roll No. from 1230027227 to 1230027224 of
(Name of the Program) B.A. JH Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
①	Some students discussed about clean drinking water problem in campus	The action was taken by cleaning the water points
②	They suggested more study books for library	Inform the library about the issue
③	Students discussed cleanliness issues during examination like benches are dirty	Appointed cleanliness in charge issue was resolved

Prityanka Baidya
Mentor's Signature

Prityanka Baidya



Date: (2023-24)

Mentor Mentee Form – Group Meeting

Name of the Mentor: MEHAK TALWAR

Department: ENGLISH Designation: Asst. Prof.

A weekly meeting of allotted students Roll No. from 1234232001 to 1234232009 and 1211602002099 to 249 of

(Name of the Program) B.A. III & B. Com I (CA) Semester I/II/III/IV/V/VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
	<p><u>Issue</u></p> <p>① The students expressed apprehension about job interviews and a perceived lack of proficiency in crafting resumes, cover letters, and curricula vitae.</p>	<p>① Mock interview was organised (06/FEB/24)</p> <p>② A special session on group discussion was held (27/JAN/24)</p> <p>③ One-on-one interaction to help students build their CV and Resumes.</p>
	<p>② The (female) students highlighted the inadequacy of clean toilet facilities for female students on campus.</p>	<p>Informed the relevant authorities and requested for prompt action.</p>

Mehak

Mentor's Signature



Date: 19/4/2024

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Anupama Singh

Department: Psychology Designation: Assistant Professor

A weekly meeting of allotted students Roll No. from 122160202146 to 126 of (46-196)

(Name of the Program) BA II Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Cleanliness of girls common room & washrooms	Informed the head. clerk & issue was resolved
2.	Personal/relationship issues were reported	Personalized mentoring/counseling was done to overcome challenges. (Confidential & personal)


Mentor's Signature





Date: 20. Nov. 24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Ms. Mandeep Kaur

Department: Sociology Designation: Assistant Professor

A weekly meeting of allotted students Roll No. from 12.21602.0205 to 12.21602.0247

(Name of the Program) B.A. LL Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Regarding washrooms (Girls and Boys)	The issue conveyed to the office
2.	Students demanded for new furniture like benches and chairs in classrooms.	They were assured sitting arrangements in classroom.
3.	Regarding non-availability of classrooms during construction work.	Students were assured to provide clean classroom facility after 20 days.
4.	Regarding library sitting arrangements. (Chairs and Tables)	The same issue conveyed to the office.


Mentor's Signature





Date: 19/4/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: डॉ. रित गुलत

Department: हिंदी विभाग Designation: सहायक प्रोफेसर

A weekly meeting of allotted students Roll No. from 129/6200202 to 2103 of

(Name of the Program) Mentor-Mentee.... Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
	<p>A mentor-mentee meeting was held on 29.2.24, 7.3.24, 14.3.24, 21.3.24, 4.4.24, 18.4.24 in Room No. 56</p> <p>Issues Raised by the students :-</p> <ul style="list-style-type: none"> Improper functioning of water taps. Rooms are in bad condition. No cleaning and dust are there in study rooms. There should be hygienic food in the canteen. There should be more knowledgeable books in library. Educational trips 	<p>The suggestion was submitted to the D.S.W.</p> <p>The suggestion was submitted to canteen committee.</p> <p>The suggestion was submitted to concerned Departments and to the D.S.W.</p>

[Signature]
Mentor's Signature

[Signature]



Date: 18/4/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: ..Dr. Pinki Gupta.....

Department:.....Commerce..... Designation: Associate Professor

A weekly meeting of allotted students Roll No. from to of

(Name of the Program) ..B. Com..... Semester I/ II/ III/ IV/ V/ VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Proper classroom for commerce stream students	Construction of new building is in process
2.	Maintenance and regular service of drinking water arrangements	It was reported to the authorities and checked and found correct.
3.	Dusting of benches on a routine basis	It was done by the responsible persons.
4.	Lack of office staff for fee deposit and fine deposit	Proper schedule was prepared for the necessary dates.


Mentor's Signature





Session
Date (2023-24)

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Jyoti Sorout

Department: English Designation: Assistant Prof.

A weekly meeting of allotted students Roll No. from 1230021001 to 1230021029 of

(Name of the Program) BA Eng Hons. Semester V / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Unhygienic washrooms for students	Informed the relevant authorities and requested for prompt action.
2.	Issues related to ^{filling of} Exam-forms and creating ABC IDs as per NEP pattern	Discussed the problems with IJETA portal committee and Controller of Exams and requested them to address the problems of students on priority basis

Jyoti Sorout
Mentor's Signature



Date: 18/4/24

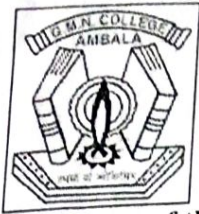
Mentor Mentee Form – Group Meeting

Name of the Mentor: JASMINA HANDA
Department: COMMERCE Designation: ASSISTANT PROFESSOR
A weekly meeting of allotted students Roll No. from 1230029009 to 1231231003 of
(Name of the Program) B.com Semester I / II / III / IV / V / VI
A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Students had lack of confidence in public speaking & participating in class discussions	• Group discussions were held
2.	Students faced difficulty to get books	• Library access was informed
3.	Students lacked knowledge about importance of 75% attendance in class	• Students were told about university guidelines
4.	Drinking water & sanitary facility was not adequate as per students	• These were improved.

Jasmina
Mentor's Signature

bio



Date: 22/4/24.

Mentor Mentee Form – Group Meeting

Name of the Mentor: Archana Jain
Department: Mathematics Designation: Assistant Professor
A weekly meeting of allotted students Roll No. from 122162003002 to 122162003050 of
(Name of the Program) B.Com (Gen) Semester I / II / III / IV / V / VI
A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Non-availability of books in library	Convey message to librarian
2.	Regarding cleanliness in classrooms and washrooms	Convey message to office
3.	Regarding Career opportunities after graduation	Give some better guidance to achieve goals.

Archana Jain
Mentor's Signature

Div



Date: 20/4/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Bharti Vij.

Department: Management

Designation: Assistant Professor

A weekly meeting of allotted students Roll No. from to of

(Name of the Program) BBA III & II Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Girls washroom one more needs.	Concerned with principal.
2.	Issue related with cleanliness of classrooms and benches	Concerned with principal.
3.	Issue related with sport activities. to increase the sport activities for students.	Concerned with DP of college and principal.


Mentor's Signature





Date: 18/04/2024

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Ravneet Kaur
 Department: Management Designation: Assistant Professor
 A weekly meeting of allotted students Roll No. from 123005701 to 1230057037
 (Name of the Program) II Semester I/ II/ III/ IV/ V/ VI
 A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Request to provide more ready notes and copy of previous year question papers.	The concerned HOD was informed and notes distributed.
2.	Extra Grooming for Personality Development to face Job Interviews	I resolved and conducted mock interviews, group discussion, extempore
3.	To conduct more academic activities to ensure quality performance of students like Debate, Quiz, Group discussion.	Various activities were planned in academic calendar and conducted time to time.


Mentor's Signature





Date: 20-4-2024

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Amita
 Department: Management Designation: Assistant Professor
 A weekly meeting of allotted students Roll No. from 1230057005 to 1221602010071628 of
 (Name of the Program) BBA 1st and 2nd Semester I/II/III/IV/V/VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	The issues related to internal assessment tests, summer internship, extra co-curricular activities are also raised by the mentees.	I try to resolve all these issues by discussing the nature of the problem faced.
2.	Students who belongs to Hindi medium or rural areas, they are confusing in selecting language and careers.	Motivates student to select English language to improve communication and guide them about the choice of career.
3.	Some of students have issues pertaining to media of instructions.	The learners are motivated to acquire verbal communication skills and other soft skills.

Ami He,
Mentor's Signature

Ami



Date: 20/7/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Sujata Goyal
Department: Mathematics Designation: Assistant Professor

A weekly meeting of allotted students Roll No. from 1230063003-057 to 1211602010012-4.2 of

(Name of the Program) BCA I + BBA I Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Washrooms should be cleaned thoroughly and on regular basis	The issue was communicated to higher authorities and it was resolved.
2.	Last date of any submission on Kurukshetra University examination Portal be intimated to students well before time.	The message was conveyed in the office regarding the matter.
3.	Number of food items and snacks should be increased in the canteen on cheaper rate.	The issue was communicated to higher authorities

Sujata
Mentor's Signature

Div



Date: 20/4/2024

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Krishan Kumar
Department: Public Administration Designation: Associate Professor
A weekly meeting of allotted students Roll No. from 123002766 to 123002767 of 2
(Name of the Program) B.A. Semester I/II/III/IV/V/VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Students had grievances pertaining to sanitation & water.	Discussed the issue with authority and steps are taken to redress their grievances pertaining to sanitation, water and Rooms.
2.	Students raised the issue of non-availability and disturbance in class rooms	Tour was organised for the students
3.	Students demanded to organise study tour to better understand the concepts of their discipline.	

Mentor's Signature



Date: 5/5/24

Mentor Mentee Form – Group Meeting

Name of the Mentor: Dr. Kuldeep Yadav

Department: Botany

Designation: HOD

A weekly meeting of allotted students Roll No. from 1211602002002 to 1211602002071 of

(Name of the Program) B.A. III Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
①	Cleanliness of laboratories and availability of water in lab	lab. cleaner was ordered to clean the slabs and check the water connection daily
②	Request to provide copy of previous year question papers	HOD was informed and material was provided online in whatsapp group.


Mentor's Signature





Date: 20/04/24

Mentor Mentee Form - Group Meeting

Name of the Mentor: Dr. S. L. PANDAY

Department: Physics Designation: HOD

A weekly meeting of allotted students Roll No. from 12116020K096-40 & 12216020K014 to 5052 of

(Name of the Program) ~~B.Sc.~~ B.Sc. Semester I/II/III/IV/V/VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Need & Requested for providing Copy of Previous Questioning papers of All. B.Sc.	HOD was informed & same was aware among teachers concern.
2.	Syllabous copy of Every Year should be provided at the begining.	All faculties to inform d.
3.	Cleanness in Lab & Class rooms, Dark Rooms in Lab	Lab cleaning was ordered & informed to Lab Attenders & cleaners

[Handwritten signature]

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Mentor's Signature



Mentor Mentee Form - Group Meeting

Date: 21.6.24


Name of the Mentor: Udita Singhal

Department: Commerce

A weekly meeting of allotted students Roll No. from Designation: .. Assistant Professor
(Name of the Program) Bcom Semesters I to to of

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:
Semester I / II / III / IV / V / VI

S. No.	Issues/Suggestion	Action Taken
1.	Students had less attendance in their lectures	They were informed about university guidelines of 75% compulsory attendance.
2.	Students wanted a better facility of cold water during summers	Water coolers were installed.


Udita
Mentor's Signature



Mentor Mentee Form - Group Meeting

Date: ... Dec. 1. 24

Name of the Mentor: Dr. Susender Kumar

Department: Commerce

Designation: Associate Professor

A weekly meeting of allotted students Roll No. from 22002305 to 2232115018 of

(Name of the Program) B.Com & MA

Pol. Sc

Semester I / II / III / IV / V / VI

A Meeting of allotted mentees were held and minutes of the same are tabulated as follows:

S. No.	Issues/Suggestion	Action Taken
1.	Students wanted to enhance their soft skills to be able to grasp placement after their masters degree	Group discussions & lectures on English speaking were conducted
2.	Students wanted more learning materials over textbooks	They were informed about library & e learning sources.

SK

Mentor's Signature